

SECURITIES AND EXCHANGE COMMISSION

SEC FORM 17-C

CURRENT REPORT UNDER SECTION 17
OF THE SECURITIES REGULATION CODE
AND SRC RULE 17.2(c) THEREUNDER

1. 16 March 2020
Date of Report (Date of earliest event reported)
2. SEC Identification Number CS2011102137. 3. BIR Tax Identification No. 007-979-726
4. CIRTEK HOLDINGS PHILIPPINES CORPORATION
Exact name of issuer as specified in its charter
5. PHILIPPINES
Province, country or other jurisdiction of incorporation
6. (SEC Use Only)
Industry Classification Code:
7. 116 East Main Avenue, Phase V-SEZ, Laguna Technopark, Biñan, Laguna 4024
Address of principal office Postal Code
8. (632) 729 6206
Issuer's telephone number, including area code
9. n/a
Former name or former address, if changed since last report
10. Securities registered pursuant to Sections 8 and 12 of the SRC or Sections 4 and 8 of the RSA

Title of Each Class	Number of Shares of Common Stock Outstanding and Amount of Debt Outstanding
<u>Common</u>	<u>419,063,353</u>
<u>Preferred B2-A</u>	<u>67,000,000</u>

11. Indicate the item numbers reported herein:
Item 9(a) - Other Events

Gentlemen:

Subject of the Disclosure

Filing of Current Report Under Section 17 of the Securities Regulation Code Amid COVID-19 Pandemic

Background/Description of the Disclosure

In response to the SEC Notice to the Publicly Listed Companies issued on March 12, 2020, Cirtek Holdings Philippines Corporation (the “Company”) would like to inform the investing public that the Company and its subsidiaries (the “Cirtek Group”) remain in full operation. The potential risks and impact posed by the COVID-19 on the Company’s business include the following: reduced attendance of employees due to mandatory quarantine of affected communities, higher operating cost due to additional safety measures to protect all employees of the company and slow deliveries of materials from China.

Further, the health, safety and welfare of the employees of the Company, including its subsidiaries, are among the top priorities of the Company. Thus, the Cirtek Group has implemented its Workplace Policy and Program on COVID-19 Prevention and Control in compliance with the requirements of the Department of Labor and Employment and the Department of Health. Please see attached Policy.

The adoption and implementation of the said Policy form part of the Company’s program to mitigate the risks and impact posed by the COVID-19 pandemic. The said program and measures being undertaken by the Cirtek Group include the following:

1. Proper and regular sanitation of the workplace.
2. Provision of alcohol solution and sanitizers in strategic areas of the workplace.
3. Regular monitoring of the health of all employees.
4. Advisory issued to all employees for strict self-assessment before reporting to work. Employee with respiratory symptoms will no longer report for work and should seek medical advice asap. CHPC Medical Team will trace and monitor the health status of said employee.
5. Any employee suspected of COVID-19 signs and symptoms will be directly referred to nearest hospital for immediate medical attention.
6. Protective measures in place to avoid or correct workplace in imminent danger situations.
7. Guidelines for care of employees who are sick or with fever.
8. Guidelines for leave of absence, entitlements, medical benefits and compensation in relation to COVID-19.

The Company shall closely monitor updates from government authorities regarding COVID-19. Further, the Company shall take additional measures as may be mandated by the national and local governments.

Other Relevant Information

Please see attached Workplace Policy and Program of Cirtek Holdings Philippines Corporation.

Very truly yours,



MA. LOURDES CARTA LARANO
Chief Compliance Officer